



THE GOVERNORS OF CHRIST CHURCH SCHOOL, HAMPSTEAD

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Governing Body of Christ Church Primary School, Hampstead

Terms of Reference

Purpose

The core functions of the governing body are as set out in [The School Governance \(Roles, Procedures and Allowances\) \(England\) Regulations 2013, regulation 6\(2\)](#) and include, but are not limited to ensuring:

- that the vision, ethos and strategic direction of the school are clearly defined
- that the headteacher performs their responsibilities for the educational performance of the school
- the sound, proper and effective use of the school's financial resources

Membership

The Governing Body shall comprise 14 Governors, as set out in the agreed Instrument of Government.

Quorum

The quorum of the Governing Body is one half of the total number of Governors (not including vacant positions) rounded up to the nearest whole number.

Meetings

The Governing Body shall meet four times per year.

The agenda and papers shall be published at least seven days in advance by the Governance Professional. Minutes of the meeting will be shared with the Governing Body and made available to the public.

The Governing Body shall operate in accordance with the School Governance Regulations, including that they will elect a chair and vice chair at the first meeting of each academic year.

Committees

The Governing Body delegates responsibility in various areas to the following committees, who report back to the full Governing Body at each meeting:

- Behaviour and Safety Committee
- Staffing and Admissions Committee
- Curriculum and Inclusion Committee
- Finance and Buildings Committee

The Governing Body can also allocate Governors from within the Governing Body to other time-limited groups/working parties to support with and monitor other specific tasks or areas of school life.

Approved and adopted by the Governing Body of Christ Church School on 1st October 2026.

These terms of reference will be reviewed at the first Governing Body meeting of each academic year.