



## **8. How do we support transitions?**

We recognise that transition points can be particularly important for children with SEND and seek to plan carefully in order to support children and families during periods of change.

### *Starting Christ Church School through the September Reception Intake*

Children join Christ Church School from a range of settings and schools. Prior to children joining the school, we liaise with previous settings, parents and professionals where appropriate in order to understand children's needs and plan appropriate provision.

Where necessary, additional visits, meetings or transition arrangements may be put in place in order to support a child's successful transition into school.

### *Joining Christ Church School during the school year (In-Year Admissions)*

Where children join Christ Church School outside the normal September intake, we rely upon parents and carers sharing information openly regarding any additional needs, previous support or professional involvement so that we can appropriately plan provision.

Where additional needs are identified, we may liaise with previous settings, review reports and work with families and professionals in order to understand needs and consider whether Christ Church School is the right setting for the child.

### *Moving between year groups at the end of the academic year*

We recognise that moving between classes and year groups can be challenging for some children. Information about children's needs, provision and successful strategies is shared carefully between staff.

Where appropriate, additional transition arrangements may be put in place, such as transition books, additional visits or increased opportunities for familiarisation.

### *Moving to another school or phase of education*

When children move to another school or transition to secondary education, we work closely with families, receiving schools, external professionals and the local authority where appropriate.

This may include sharing information, attending meetings, arranging visits, accompanying children where appropriate or putting additional transition arrangements in place.

### *Naming Christ Church School as a placement within an Education, Health and Care Plan*

Where parents choose to name Christ Church School as the preferred placement for a child with an Education, Health and Care Plan, we strongly encourage families to visit the school and discuss their child's needs with us before naming Christ Church School as a preferred placement.

As a school, we recognise that our setting may work exceptionally well for some children but may not be the right setting for all children. We believe that families having a clear understanding of our environment, ethos and provision is important in helping to ensure that the right placement decisions are made.

Where Christ Church School is named as a preferred placement, the school will carefully consider whether we can meet the child's needs in line with our school vision and local authority processes.

This process may involve discussion with families, professionals, previous settings and the Local Authority in order to ensure that appropriate provision can be made and that Christ Church School is the right setting for the child.

Record keeping and transfer of information

Records relating to children with SEND are stored securely and information is shared on a need-to-know basis.

Where children move schools, records are transferred appropriately in order to support continuity of provision and ensure receiving schools are able to plan effectively.