



Information and expectations for parents and children

Aims of the 'keeping in touch' sessions

- To keep children in contact with their teachers
- To keep children in contact with their classmates
- To allow teachers to provide a brief introduction of home learning lessons for the coming days and/or a brief recap of learning in previous home learning lessons
- To enable staff to have a regular 'check in' with all children to ensure their ongoing welfare

These brief zooms are opportunities for staff and children to see each other and stay in touch – these are not lessons and, although there might be a brief recap or introduction to a new piece of learning, the main teaching, feedback and instruction will be provided through google classroom. Teachers will use the opportunity to share news, information about the tasks for the days ahead and give general class feedback about the previous tasks.

Aims of the Golden Certificates assemblies

- To keep children and staff in touch with others across the school
- To share our weekly golden certificates as usual
- To give out any whole school messages to the children

Expectations for children/parents

- All children and parents should make every effort for their child to join these zooms – if you cannot join the class 'keeping in touch' session, e.g. because of illness or technical problems, please let teachers know in advance by email. Teachers will contact parents to follow up if children are missing from the class sessions.
- Parents should support children to access the zoom sessions and, if at all possible, remain in the room while the session is happening. We would encourage parents to sit with all children to start with and with younger children each time to support them to get started and to participate.
- All children to be up and properly dressed – no sitting up in bed and no pyjamas please!
- Children will be muted on entry and teachers will give clear instructions to children about if and when they should unmute their microphones to contribute.
- We'd like to encourage all children to join with cameras on for these sessions so they can see each other to say hello, but if this is not possible for a particular reason or session, then children should please still join and listen in.
- Please ensure that your username displays your child's first name only; this will allow us to ensure we have the correct people in the zoom meeting (particularly if you are unable to turn your camera on).
- These sessions are not the opportunity for children or parents to ask questions – please send these to class teachers via the class email and teachers will respond as soon as they can or general questions can be emailed to the admin email address.
- Teachers will only lead these zooms from school – if a teacher is unexpectedly unavailable or self-isolating at home then the zoom may need to be cancelled. If other school adults are joining a session from home, they will not turn their cameras on.
- If any child behaves inappropriately in the zoom they will be moved from the live zoom back to the waiting room and this may be followed up by a senior member of staff after the meeting.
- The zoom meeting will not be able to be recorded and the chat function will not be turned on. To respect everyone's privacy, please do not record or take screenshots of these sessions.
- Parents – please bear in mind that teachers are not all confident using technology like this to make contact with their classes and that they would much rather be in the classroom actually with the children! Please bear with us as we try these sessions and please don't judge or criticise either teachers or other children in these most unusual of circumstances. We are all trying our best!