

## What is an Individual Education Plan?

### Individual Education Plan (IEP)

An Individual Education Plan (IEP) is a planning, teaching and reviewing tool produced by a school for children who have a Statement of SEN. It specifies:

- name or role of people involved in supporting your child and the help they provide.
- what level of Special Educational Need your child is currently working at (School Action, School Action Plus or Statement)
- brief but clear description of your child's area/s of need
  - amount, frequency and type of additional support
- what the targets for your child are (usually three or four specific short term targets)
- how and when your child's progress will be checked
- what help you can give your child at home
  - a draft is sent to parents to invite comments or suggestions for amendments and to discuss with your child. Parents are also always welcome to meet us and discuss the IEP if they wish.
- The IEP is reviewed each term



## What should I do if I feel my child requires extra support?

If you have any concerns about your child, please do not hesitate to make an appointment to discuss this with your child's class teacher in the first instance.

Following on from this, you are also welcome to contact the Inclusion Leader. Please make an appointment via the school office.

Please ask in the office if you would like a copy of Christ Church's Special Educational Needs Policy. It is also available on the school's website.

### **Supporting your child at home**

In common with all children in the school, we will work with parents to ensure there is consistency in our approaches to supporting your child. Here are a few useful websites to use at home:

[www.bbc.co.uk/schools](http://www.bbc.co.uk/schools) - a full range of activities for all aspects of the curriculum

[www.mathszone.co.uk](http://www.mathszone.co.uk) - great maths games for all levels, including times tables

[www.bbc.co.uk/schools/ks2bitesize](http://www.bbc.co.uk/schools/ks2bitesize) - excellent revision resources for KS2 pupils

[www.ngfl-cymru.org.uk](http://www.ngfl-cymru.org.uk) - useful links to a variety of websites for all curriculum subjects and age ranges.

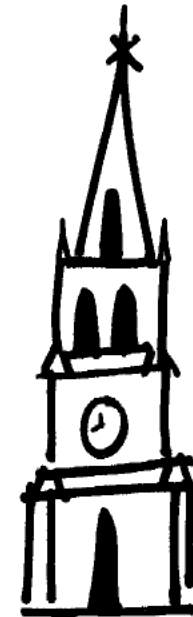
Alternatively, your child's class teacher will be able to provide additional guidance on how to support their learning at home.

### Contacts

School: Inclusion Leader

Local Authority: [www.camden.gov.uk/sen](http://www.camden.gov.uk/sen) 0207 9744530

## Extra Support Programme



## Information for parents

## The Extra Support Programme at Christ Church School

Many children need some extra help during the course of their time at school. This could be with their learning, social, emotional or behavioural skills, communication, sensory or physical skills.

At Christ Church we believe in early identification of such needs, so that we can provide prompt intervention. We use information from parents, class assessments, observations during 'carpet' sessions and monitoring of work to identify any children who could benefit from extra help.

We then contact the parents to discuss putting their child on to our Extra Support Programme. This has four levels of help which are additional to and/or different from the usual differentiated class curriculum, as follows:

### Wave 2 Extra Support/Booster groups

#### School Action (SA)

#### School Action Plus (SAP)

#### Request for a Full Statutory Assessment

#### Statement of Special Educational Needs

More information on each level is provided opposite.



## Stages of Extra Support available

### Wave 2 Extra Support

Support at Wave 2 involves additional time limited provision in the form of small group intervention to accelerate progress and enable children to work at age-related expectations. They receive weekly support, either in class or withdrawn as part of a small group of children with similar needs, from a learning support teacher during class time.

### School Action (SA)

This is where strategies are planned by the Class teacher and Inclusion Leader to support the development of skills and confidence in the class or playground. Children working at this level will usually receive additional support as part of a small group led by a learning support teacher. Each group sessions last between 20 and 45 minutes and takes place weekly. An Individual Education Plan (IEP) is prepared for school working at School Action level. See overleaf for more details.

### School Action Plus (SAP)

Where a problem persists and after discussion with parents, input from an external agency is sought. This might be the Educational Psychologist, Paediatric Occupational Therapist or Physiotherapist, the Language and Communication Team (CLCS) or the Primary Learning Support Service (PLSS). Usually the specialist will gather information from parents, the class teacher and the inclusion leader, observe the child in class or in the playground and then carry out some individual assessments in the areas of need. The specialist may then advise the school on strategies, additional resources or undertake some direct work with the child for a period of time as specified by the specialist. They also usually contribute to an Individual Education Plan (IEP). See overleaf for more details.

## Stages of Extra Support available continued

### Statutory Assessment

For complex difficulties or those which persist despite planned interventions at School Action (SA) or School Action Plus (SAP), the school or parent can request that Camden (or the child's home local authority) undertakes a full assessment of a child's special educational needs.

The views of all concerned (parent, child, school, external agencies) are gathered and a Local Authority panel decides whether to proceed with the assessment.

If agreed, the outcome of the assessment may be that the school is advised about strategies to use, or a Statement of Special Educational Needs is written.

### Statement of Special Educational Needs

If granted, Camden will recommend the extent of support a child needs on the Statement of Special Educational Needs. This may be support from a Teaching Assistant under the supervision of the class teacher, or from a specialised teacher. An Individual Education Plan (IEP) is always in place for a child with a Statement and each year an Annual Statement Review is held where the views of all those concerned (including the child, parents, school staff and outside agencies) are gathered to review whether the support in place is still appropriate.

